

Executive Chairperson (Application).



CHECKLIST FOR THE ISSUANCE OF ENVIRONMENTAL IMPACT ASSESSMENT (EIA) LICENCE FOR PROJECTS UNDER THE FIRST SCHEDULE OF THE ENVIRONMENT PROTECTION AGENCY ACT, 2010

The developer/proponent is the applicant who is required to undertake the following stages.

Stage One – Registration

1. The applicant is required to register the project proposal/undertaking through an application process. The letter is addressed to the Executive Chairperson and copied to the Director. This is to expedite the processing of the EIA application.
2. The Agency shall issued application and screening forms to the applicant after a payment of two hundred thousand Leones at an account designated for EIA's application fees.
3. The applicant is required to return duly completed forms together with the project proposal of the undertaking to the Environment Protection Agency Sierra Leone (EPA-SL) within fourteen days.
4. The Agency shall acknowledge receipt of the filled application and screening forms within seven days.

Stage Two – Screening

1. Project proposal, application and screening forms are screened to determine whether or not the development proposal should be subject to an EIA and, if so, the level of detail required.
2. After the screening, the report shall be communicated to the applicant within twenty one days from the date of receipt of the application and screening forms.

Stage Three – Scoping

1. After the project has been classified and a determination is made that the activity requires an environmental impact assessment license the proponent will be required to submit a scoping report on the project.
2. The scoping report shall set out the scope or extent of the environmental impact assessment to be carried out by the applicant and shall include a draft terms of reference which shall indicate the essential issues to be addressed in the environmental impact statement on the proposed/current undertaking.
3. The Agency shall upon receipt of a scoping report examine it and inform the applicant within twenty one days of the receipt of the report whether it is acceptable or not acceptable.
4. Staff of the Agency will visit the location of the project before the scoping report is accepted or not accepted by the Agency.

Stage Four – Environmental, Social and Health Impact Studies and Preparation of the Report

1. Upon approval of the scoping report and terms of reference the applicant undertakes the impact studies.
2. Before undertaking the environmental impact assessment, the applicant shall have the responsibility to:
 - Give notice of the proposal undertaking to the relevant ministries, government departments and organizations and the relevant local council;